



R/N 1355 31
£635:00
24/5/11

Application for a premises licence to be granted under the Licensing Act 2003

PLEASE READ THE FOLLOWING INSTRUCTIONS FIRST

Before completing this form please read the guidance notes at the end of the form. If you are completing this form by hand please write legibly in block capitals. In all cases ensure that your answers are inside the boxes and written in black ink. Use additional sheets if necessary. You may wish to keep a copy of the completed form for your records.

I/We St Bartholomew's School

(Insert name(s) of applicant)

apply for a premises licence under section 17 of the Licensing Act 2003 for the premises described in Part 1 below (the premises) and I/we are making this application to you as the relevant licensing authority in accordance with section 12 of the Licensing Act 2003

Part 1 – Premises Details

Postal address of premises or, if none, ordnance survey map reference or description Andover Road Newbury Berkshire RG14 6JP			
Post town	Newbury	Post code	RG14 6JP

Telephone number at premises (if any)	01635 521255
Non-domestic rateable value of premises	£290000

Part 2 - Applicant Details

Please state whether you are applying for a premises licence as
Please tick yes

- a) an individual or individuals * please complete section (A)
- b) a person other than an individual *
 - i. as a limited company please complete section (B)
 - ii. as a partnership please complete section (B)
 - iii. as an unincorporated association or please complete section (B)
 - iv. other (for example a statutory corporation) please complete section (B)
- c) a recognised club please complete section (B)
- d) a charity please complete section (B)

- e) the proprietor of an educational establishment please complete section (B)
- f) a health service body please complete section (B)
- g) a person who is registered under Part 2 of the Care Standards Act 2000 (c14) in respect of an independent hospital please complete section (B)
- h) the chief officer of police of a police force in England and Wales please complete section (B)

* If you are applying as a person described in (a) or (b) please confirm:

Please tick yes

- I am carrying on or proposing to carry on a business which involves the use of the premises for licensable activities; or
- I am making the application pursuant to a
 - statutory function or
 - a function discharged by virtue of Her Majesty's prerogative

(A) INDIVIDUAL APPLICANTS (fill in as applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	
Current postal address if different from premises address					
Post Town				Postcode	
Daytime contact telephone number					
E-mail address (optional)					

SECOND INDIVIDUAL APPLICANT (if applicable)

<input type="checkbox"/> Mr	<input type="checkbox"/> Mrs	<input type="checkbox"/> Miss	<input type="checkbox"/> Ms	Other Title (for example, Rev)	
Surname			First names		
I am 18 years old or over				<input type="checkbox"/> Please tick yes	

Current postal address if different from premises address			
Post Town		Postcode	
Daytime contact telephone number			
E-mail address (optional)			

(B) OTHER APPLICANTS

Please provide name and registered address of applicant in full. Where appropriate please give any registered number. In the case of a partnership or other joint venture (other than a body corporate), please give the name and address of each party concerned.

Name St Bartholomew's School
Address Andover Road Newbury Berkshire RG14 6JP
Registered number (where applicable)
Description of applicant (for example, partnership, company, unincorporated association etc.) School
Telephone number (if any) 01635 521 255
E-mail address (optional)

Part 3 Operating Schedule

When do you want the premises licence to start?

Day	Month	Year
0	1	1 1 2 0 1 0

If you wish the licence to be valid only for a limited period, when do you want it to end?

Day	Month	Year

Please give a general description of the premises (please read guidance note1)
 A large, comprehensive school for students aged 11 to 18. This is a brand new building on the south side of Newbury town. The building comprises facilities for educational and community use including a sports hall, school hall, gym, dance and drama studios, music technology suites, conference rooms, classrooms, ICT facilities and outdoor sports fields.
 The facilities will be used for school performances including drama, dance and music. The sports facilities will be used by the school for practice sessions, matches and tournaments both during the school day, in the evenings and at weekends.
 The facilities will be used by the Parents' Association for fund raising activities.
 The premises will be available for hire to the community outside school hours and during school holidays.

If 5,000 or more people are expected to attend the premises at any one time, please state the number expected to attend.

What licensable activities do you intend to carry on from the premises?

(Please see sections 1 and 14 of the Licensing Act 2003 and Schedules 1 and 2 to the Licensing Act 2003)

Provision of regulated entertainment

Please tick yes

- a) plays (if ticking yes, fill in box A)
- b) films (if ticking yes, fill in box B)
- c) indoor sporting events (if ticking yes, fill in box C)
- d) boxing or wrestling entertainment (if ticking yes, fill in box D)
- e) live music (if ticking yes, fill in box E)
- f) recorded music (if ticking yes, fill in box F)
- g) performances of dance (if ticking yes, fill in box G)
- h) anything of a similar description to that falling within (e), (f) or (g) (if ticking yes, fill in box H)

Provision of entertainment facilities:

- i) making music (if ticking yes, fill in box I)
- j) dancing (if ticking yes, fill in box J)
- k) entertainment of a similar description to that falling within (i) or (j) (if ticking yes, fill in box K)

Provision of late night refreshment (if ticking yes, fill in box L)

Supply of alcohol (if ticking yes, fill in box M)

In all cases complete boxes N, O and P

A

Plays Standard days and timings (please read guidance note 6)			Will the performance of a play take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	07.00	22.00			
Tue	07.00	22.00			
Wed	07.00	22.00	State any seasonal variations for performing plays (please read guidance note 4)		
Thur	07.00	22.00			
Fri	07.00	00.00	Non standard timings. Where you intend to use the premises for the performance of plays at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	07.00	00.00			
Sun	07.00	22.00			

B

Films Standard days and timings (please read guidance note 6)			<u>Will the exhibition of films take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input checked="" type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	07.00	22.00			
Tue	07.00	22.00			
Wed	07.00	22.00	<u>State any seasonal variations for the exhibition of films</u> (please read guidance note 4)		
Thur	07.00	22.00			
Fri	07.00	00.00	<u>Non standard timings. Where you intend to use the premises for the exhibition of films at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sat	07.00	00.00			
Sun	07.00	22.00			

C

Indoor sporting events Standard days and timings (please read guidance note 6)			<u>Please give further details</u> (please read guidance note 3)
Day	Start	Finish	
Mon	07.00	22.00	
Tue	07.00	22.00	<u>State any seasonal variations for indoor sporting events</u> (please read guidance note 4)
Wed	07.00	22.00	
Thur	07.00	22.00	<u>Non standard timings. Where you intend to use the premises for indoor sporting events at different times to those listed in the column on the left, please list</u> (please read guidance note 5)
Fri	07.00	00.00	
Sat	07.00	00.00	
Sun	07.00	22.00	

D

Boxing or wrestling entertainments Standard days and timings (please read guidance note 6)			<u>Will the boxing or wrestling entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	07.00	22.00			
Tue	07.00	22.00			
			<u>State any seasonal variations for boxing or wrestling entertainment</u> (please read guidance note 4)		
Wed	07.00	22.00			
Thur	07.00	22.00			
			<u>Non standard timings. Where you intend to use the premises for boxing or wrestling entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	07.00	00.00			
Sat	07.00	00.00			
Sun	07.00	22.00			

E

Live music Standard days and timings (please read guidance note 6)			<u>Will the performance of live music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	07.00	22.00			
Tue	07.00	22.00			
Wed	07.00	22.00			
			<u>State any seasonal variations for the performance of live music</u> (please read guidance note 4)		
Thur	07.00	22.00			
			<u>Non standard timings. Where you intend to use the premises for the performance of live music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	07.00	00.00			
Sat	07.00	00.00			
Sun	07.00	00.00			

F

Recorded music Standard days and timings (please read guidance note 6)			<u>Will the playing of recorded music take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)		
Mon	07.00	22.00			
Tue	07.00	22.00			
			<u>State any seasonal variations for the playing of recorded music</u> (please read guidance note 4)		
Wed	07.00	22.00			
Thur	07.00	22.00			
			<u>Non standard timings. Where you intend to use the premises for the playing of recorded music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	07.00	00.00			
Sat	07.00	00.00			
Sun	07.00	22.00			

G

Performances of dance Standard days and timings (please read guidance note 6)			Will the performance of dance take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
Day	Start	Finish		Outdoors	<input type="checkbox"/>
Mon	07.00	22.00	Please give further details here (please read guidance note 3)	Both	<input checked="" type="checkbox"/>
Tue	07.00	22.00			
Wed	07.00	22.00	State any seasonal variations for the performance of dance (please read guidance note 4)		
Thur	07.00	22.00			
Fri	07.00	00.00	Non standard timings. Where you intend to use the premises for the performance of dance at different times to those listed in the column on the left, please list (please read guidance note 5)		
Sat	07.00	00.00			
Sun	07.00	22.00			

H

Anything of a similar description to that falling within (e), (f) or (g) Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment you will be providing</u>		
Day	Start	Finish	<u>Will this entertainment take place indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	07.00	22.00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	07.00	22.00	<u>Please give further details here</u> (please read guidance note 3)		
Wed	07.00	22.00			
Thur	07.00	22.00	<u>State any seasonal variations for entertainment of a similar description to that falling within (e), (f) or (g)</u> (please read guidance note 4)		
Fri	07.00	00.00			
Sat	07.00	00.00	<u>Non standard timings. Where you intend to use the premises for the entertainment of a similar description to that falling within (e), (f) or (g) at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	07.00	22.00			

Provision of facilities for making music Standard days and timings (please read guidance note 6)			<u>Please give a description of the facilities for making music you will be providing</u> Music Technology recording equipment for academic purposes.		
			<u>Will the facilities for making music be indoors or outdoors or both – please tick</u> (please read guidance note 2)		Indoors <input type="checkbox"/> Outdoors <input type="checkbox"/> Both <input checked="" type="checkbox"/>
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3) School use for academic purposes.		
Mon	07.00	22.00			
Tue	07.00	22.00	<u>State any seasonal variations for the provision of facilities for making music</u> (please read guidance note 4)		
Wed	07.00	22.00			
Thur	07.00	22.00	<u>Non standard timings. Where you intend to use the premises for provision of facilities for making music at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Fri	07.00	00.00			
Sat	07.00	00.00			
Sun	07.00	22.00			

J

Provision of facilities for dancing Standard days and timings (please read guidance note 6)			<u>Will the facilities for dancing be indoors or outdoors or both – please tick</u> (see guidance note 2)	Indoors <input type="checkbox"/>
				Outdoors <input type="checkbox"/>
				Both <input checked="" type="checkbox"/>
			<u>Please give a description of the facilities for dancing you will be providing</u> School use for academic purposes	
Day	Start	Finish	<u>Please give further details here</u> (please read guidance note 3)	
Mon	07.00	22.00		
Tue	07.00	22.00		
Wed	07.00	22.00		
			<u>State any seasonal variations for providing dancing facilities</u> (please read guidance note 4)	
Thur	07.00	22.00		
Fri	07.00	00.00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for dancing entertainment at different times to those listed in the column on the left, please list</u> (please read guidance note 5)	
Sat	07.00	00.00		
Sun	07.00	22.00		

K

Provision of facilities for entertainment of a similar description to that falling within i or j Standard days and timings (please read guidance note 6)			<u>Please give a description of the type of entertainment facility you will be providing</u>		
Day	Start	Finish	<u>Will the entertainment facility be indoors or outdoors or both – please tick</u> (please read guidance note 2)	Indoors	<input type="checkbox"/>
Mon	07.00	22.00		Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Tue	07.00	22.00	<u>Please give further details here</u> (please read guidance note 3) School productions, dance performances and concerts for academic purposes held during the school year. These include House competitions and public exam performances.		
Wed	07.00	22.00			
Thur	07.00	22.00	<u>State any seasonal variations for the provision of facilities for entertainment of a similar description to that falling within i or j</u> (please read guidance note 4)		
Fri	07.00	00.00			
Sat	07.00	00.00	<u>Non standard timings. Where you intend to use the premises for the provision of facilities for entertainment of a similar description to that falling within i or j at different times to those listed in the column on the left, please list</u> (please read guidance note 5)		
Sun	07.00	22.00			

L

Late night refreshment Standard days and timings (please read guidance note 6)			Will the provision of late night refreshment take place indoors or outdoors or both – please tick (please read guidance note 2)	Indoors	<input type="checkbox"/>
				Outdoors	<input type="checkbox"/>
				Both	<input checked="" type="checkbox"/>
Day	Start	Finish	Please give further details here (please read guidance note 3)		
Mon	07.00	22.00			
Tue	07.00	22.00	State any seasonal variations for the provision of late night refreshment (please read guidance note 4)		
Wed	07.00	22.00			
Thur	07.00	22.00	Non standard timings. Where you intend to use the premises for the provision of late night refreshment at different times, to those listed in the column on the left, please list (please read guidance note 5)		
Fri	07.00	00.00			
Sat	07.00	00.00			
Sun	07.00	00.00			

23:00 - 00:00

late night refreshment licensable from 23:00 to 05:00

M

Supply of alcohol Standard days and timings (please read guidance note 6)			Will the supply of alcohol be for consumption (Please tick box) (please read guidance note 7)	On the premises	<input checked="" type="checkbox"/>
				Off the premises	<input type="checkbox"/>
				Both	<input type="checkbox"/>
Day	Start	Finish	State any seasonal variations for the supply of alcohol (please read guidance note 4)		
Mon	07.00	22.00			
Tue	07.00	22.00			
Wed	07.00	22.00			
Thur	07.00	22.00			
Fri	07.00	00.00			
Sat	07.00	00.00			
Sun	07.00	22.00			
			Non standard timings. Where you intend to use the premises for the supply of alcohol at different times to those listed in the column on the left, please list (please read guidance note 5)		

State the name and details of the individual whom you wish to specify on the licence as premises supervisor

Name David Smart	
Address 19 Hilary House St Johns Road Newbury Berkshire	
Postcode	RG14 7PT
Personal Licence number (if known)	
Issuing licensing authority (if known)	

N

Please highlight any adult entertainment or services, activities, other entertainment or matters ancillary to the use of the premises that may give rise to concern in respect of children (please read guidance note 8)

O

Hours premises are open to the public Standard days and timings (please read guidance note 6)			State any seasonal variations (please read guidance note 4)
Day	Start	Finish	
Mon	07.00	22.00	
Tue	07.00	22.00	
Wed	07.00	22.00	
Thur	07.00	22.00	
Fri	07.00	00.00	
Sat	07.00	00.00	
Sun	07.00	22.00	
			<u>Non standard timings. Where you intend the premises to be open to the public at different times from those listed in the column on the left, please list</u> (please read guidance note 5)

P Describe the steps you intend to take to promote the four licensing objectives:

a) General – all four licensing objectives (b,c,d,e) (please read guidance note 9)

Whilst alcohol will be served at the school on occasions, it will be incidental to the entertainment provided so we do not anticipate a situation where groups of people will behave irresponsibly as a result of too much alcohol being consumed.

b) The prevention of crime and disorder

All events are overseen by a number of teaching and non teaching St Barts staff who are mindful of the law and will do their best to ensure all attendees behave appropriately.

c) Public safety

St Barts has strict Health & Safety guidelines which all staff are aware of and follow whilst on school premises or representing the school.

d) The prevention of public nuisance

As stated in a), we do not anticipate a situation where attendees of a St Barts event or an event held at the school will behave in an irresponsible manner or become a public nuisance as a result of their visit to St Barts.

e) The protection of children from harm

St Barts has a strict child protection policy which all staff members and volunteers are aware of and adhere to at all times whilst representing the school.

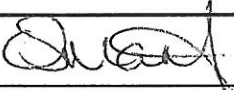
Please tick yes

- I have made or enclosed payment of the fee
- I have enclosed the plan of the premises
- I have sent copies of this application and the plan to responsible authorities and others where applicable
- I have enclosed the consent form completed by the individual I wish to be premises supervisor, if applicable
- I understand that I must now advertise my application
- I understand that if I do not comply with the above requirements my application will be rejected

IT IS AN OFFENCE, LIABLE ON CONVICTION TO A FINE UP TO LEVEL 5 ON THE STANDARD SCALE, UNDER SECTION 158 OF THE LICENSING ACT 2003 TO MAKE A FALSE STATEMENT IN OR IN CONNECTION WITH THIS APPLICATION

Part 4 – Signatures (please read guidance note 10)

Signature of applicant or applicant’s solicitor or other duly authorised agent (See guidance note 11). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	24/5/11
Capacity	Facilities Manager

For joint applications signature of 2nd applicant or 2nd applicant’s solicitor or other authorised agent. (please read guidance note 12). **If signing on behalf of the applicant please state in what capacity.**

Signature	
Date	
Capacity	

Contact name (where not previously given) and postal address for correspondence associated with this application (please read guidance note 13)

Post town		Post code	
Telephone number (if any)			
If you would prefer us to correspond with you by e-mail your e-mail address (optional)			

Notes for Guidance

1. Describe the premises. For example the type of premises, its general situation and layout and any other information which could be relevant to the licensing objectives. Where your application includes off-supplies of alcohol and you intend to provide a place for consumption of these off-supplies you must include a description of where the place will be and its proximity to the premises.
2. Where taking place in a building or other structure please tick as appropriate. Indoors may include a tent.
3. For example the type of activity to be authorised, if not already stated, and give relevant further details, for example (but not exclusively) whether or not music will be amplified or unamplified.
4. For example (but not exclusively), where the activity will occur on additional days during the summer months.
5. For example (but not exclusively), where you wish the activity to go on longer on a particular day e.g. Christmas Eve.
6. Please give timings in 24 hour clock (e.g. 16:00) and only give details for the days of the week when you intend the premises to be used for the activity.
7. If you wish people to be able to consume alcohol on the premises please tick on, if you wish people to be able to purchase alcohol to consume away from the premises please tick off. If you wish people to be able to do both please tick both.
8. Please give information about anything intended to occur at the premises or ancillary to the use of the premises which may give rise to concern in respect of children, regardless of whether you intend children to have access to the premises, for example (but not exclusively) nudity or semi-nudity, films for restricted age groups, the presence of gaming machines.
9. Please list here steps you will take to promote all four licensing objectives together.
10. The application form must be signed.
11. An applicant's agent (for example solicitor) may sign the form on their behalf provided that they have actual authority to do so.
12. Where there is more than one applicant, both applicants or their respective agents must sign the application form.
13. This is the address which we shall use to correspond with you about this application.

Consent of individual to being specified as premises supervisor

David Russell Smart

I

[full name of prospective premises supervisor]

of

19 Hilary House
St Johns Road
Newbury
Berkshire
RG14 7PT

[home address of prospective premises supervisor]

hereby confirm that I give my consent to be specified as the designated premises supervisor in relation to the application for

Premises Licence

[type of application]

by

St Bartholomew's School

[name of applicant]

relating to a premises licence

[number of existing licence, if any]

for

St Bartholomew's School
Andover Road
Newbury
Berkshire
RG14 6JP

[name and address of premises to which the application relates]

and any premises licence to be granted or varied in respect of this application made by

St Bartholomew's School

[name of applicant]

concerning the supply of alcohol at

St Bartholomew's School
Andover Road
Newbury
Berkshire
RG14 6JP

[name and address of premises to which application relates]

I also confirm that I am applying for, intend to apply for or currently hold a personal licence, details of which I set out below.

Personal licence number

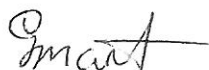
[insert personal licence number, if any]

Personal licence issuing authority

West Berkshire Council

[insert name and address and telephone number of personal licence issuing authority, if any]

Signed



Name (please print)

DAVID SMART

Date

24/05/2011

Scanned

NWN 2/6/11

**Licensing Act 2003 (Licensing authority's)
(other information) Regulations 2005 Notice**

Ref No: 10/01529/LQN

Name of Applicant: St Bartholomew's School

Address of Premise: St Bartholomew's School,
Andover Road, Newbury, Berkshire, RG14 6JP

Proposal: New Premises Licence for the
Provision of Regulated Entertainment and
Entertainment Facilities and the Supply of
Alcohol: Sunday to Thursday from 07:00 to
22:00hrs and Friday & Saturday from 07:00 to
00:00hrs. Late Night Refreshment: Friday &
Saturday from 23:00 to 00:00hrs.

You are advised that the above application has
been received by the Council. The full applica-
tion may be viewed by appointment at; Property
& Public Protection, Environmental Health
(Licensing); West Berkshire District Council,
Faraday Road, Newbury, RG14 2AF

Any interested party or responsible authority
may make representations in writing to the
Licensing Authority at the above address no
later than 21.06.2011. Representations will not
be accepted after this date.

It is an offence, knowingly or recklessly, to make
a false statement in connection with an applica-
tion and the maximum fine for which a person is
liable on summary conviction for the offence is
£5000.

